

**OAHU MAKAHIKI**

# **EVENT PARTICIPATION GUIDE**



**SATURDAY MAY 9  
9AM – 3PM**

**ALA MOANA PARK**

**Ala Moana Boulevard**

**Honolulu, Hawaii**



February 6, 2015

To all Units Leaders, Parents, Volunteers, and Staff:

I am honored to serve again as this year's Makahiki chairperson. As many of you know, the Makahiki serves as an important way for the Aloha Council to support and improve our scouting program while providing the boys a way to raise funds for their own educational activities. The Makahiki also reminds the community of the incredible strength and importance of Scouting here in Hawaii.

That said, much of the Makahiki's success is dependent on the value of the Makahiki card and making the event itself fun and entertaining for your units. Last year we had a goal to improve upon those two items and based on feedback we've received, we made some progress. We expect to continue that momentum in 2015 with a brand new card with even greater value as well as more food, entertainment, and fun at the event!

For those of you that participated last year, thank you for making 2014 a success and I look forward to working with you once again in 2015. For those new to the Makahiki, I encourage you to join us and be a part of it this year! Thank you all for everything you do each and every day to make Scouting a success here in Hawaii. Let's make this year's event our best ever!

Yours in Scouting,

Jason Fujita  
2015 Council Makahiki Chairman

**LOOK FOR UPDATES ON [WWW.ALOHACOUNCILBSA.ORG](http://WWW.ALOHACOUNCILBSA.ORG)**

**UNIT PARTICIPATION CHAIRPERSON**

Thank you for accepting the responsibility for serving as the participation chairperson of your unit. The following instructions should help you have a successful experience. For any questions contact your district participation chairperson or District Executive.

**Any questions, please email the Booth Participation Chair for your District:**

Hukilau	Richard Galluzzi	<a href="mailto:richard.galluzzi@scouting.org">richard.galluzzi@scouting.org</a>
Kaala	Jeff Eshelman	<a href="mailto:jemail@hawaii.rr.com">jemail@hawaii.rr.com</a>
Kamehameha	TJ Cordero	<a href="mailto:thomas.cordero@scouting.org">thomas.cordero@scouting.org</a>
Kapiolani	Wendy Chien	<a href="mailto:wendy.chien@scouting.org">wendy.chien@scouting.org</a>
Ko Olina	Kristen Khim	<a href="mailto:kristenkhim@gmail.com">kristenkhim@gmail.com</a>
Koolau	Kevin Harada	<a href="mailto:kevinharada@gmail.com">kevinharada@gmail.com</a>

**WELCOME TO THE MAKAHIKI!**

~ *Celebrating the 104<sup>th</sup> Makahiki here in the Islands* ~

The Makahiki is an annual event of the Aloha Council to showcase the best programs of our local Scouting units. It is the oldest Scouting show in the United States of America. The first Makahiki was held in 1911 at Camp Bluegum in Aiea Heights. This proud tradition has continued every year since. The success of the Makahiki has been built upon the participation and advance planning of volunteer leaders like you.

We are proud of our island traditions and the role that Scouting has played. We continue to be the largest and best youth program in our community. Now is the time to share it with everyone!

This years Makahiki's theme is "**Get Grit**". Please participate in the Makahiki Show and share our story with all of Hawaii's families.

We will also continue our competition this year called the Makahiki Challenge. This competition will have you competing against all Troops within the Aloha Council represented at this year's Makahiki. Information will be located on the following pages.

**WHY DO WE HAVE A MAKAHIKI?****Objectives:**

- 1) Re-engage and reintroduce Scouting into the community
- 2) Help with the promotion and tie-in of our Makahiki Card Fundraiser
- 3) Share our rich Scouting traditions with the community
- 4) Use council events as a vehicle to increase awareness of Scouting's positive impact on youth

**Mission**

**Build community awareness of Scouting and celebrate the 104<sup>th</sup> anniversary of the Makahiki here in Hawaii.**

1. Provide an opportunity for the entire Aloha Council Scouting community on Oahu, to join together in sharing skills, making friends, and enjoy the adventures of Scouting.
2. Involve youth members of the Council in an adventurous learning experience that provides advancement opportunities for them.
3. Help youth members, leaders, and chartered organizations to witness and appreciate our Council-wide membership.
4. Develop public awareness and appreciation for the Scouting program.
5. Support quality unit programs by providing a Council/District coordinated activity.
6. Provide registered Scouting units the opportunity for a major money-earning project through the sale of Makahiki Cards.
7. Provide high quality family entertainment that encourages family involvement and attendance.

**UNIT MAKAHIKI PARTICIPATION JOB DESCRIPTION**

1. You are responsible for the participation of your unit in the Makahiki. Follow the established plan along with the simple rules and guidelines.
2. Work with your unit committee and leaders to select an activity for your unit's area demonstration and display. Motivate, inspire, and encourage the full involvement of parents, youth members and leaders.
3. Solicit a sponsor for your unit's area. Confirm your unit's participation by submitting the Makahiki application form.
4. Plan ahead by recruiting the necessary "people-power".
5. Coordinate and develop a list of materials, equipment, and supplies necessary for your unit's area demonstration and display.
6. Keep in touch with your unit's Makahiki Card chairperson. This person needs to know what you are planning. Scouts are personally inviting Card buyers to come to the Makahiki to see their unit's demonstration and display. Knowing what the area is about generates more enthusiasm among all unit members.
7. Involve unit members in planning and preparing the unit's area. Use their ideas, and provide them with opportunities for advancement and personal growth. Recognize all youth members involved and give them credit for their accomplishments.
8. Provide critique and final report to aid in future Makahiki plans.



***Aloha Council's 2015 Makahiki  
Scout Skills Competition***

***Troops & Scouts  
Do you have what it takes to be the best?  
Are you ready to prove it?  
Here's your chance!***

The Aloha Council's 2015 Makahiki Scout Skills Competition will have both team and individual skills challenges amongst Troops within Aloha Council. A series of competitive events will be run that will put your skills to the test; Scouts will be timed, tested and challenged to determine the winners. **Scout Awards** will be engraved medals with the Competition Name and placing for the winners.

**Competition guidelines and events will be forthcoming, please check at your upcoming Roundtable meetings for more information.**

**DUE BY April 24 – FRIDAY**

**2015 MAKAHIKI  
OAHU AREA DISPAY APPLICATION**

**FOR OFFICE USE ONLY**

Date Received \_\_\_\_\_

Area Number \_\_\_\_\_

**INSTRUCTIONS:**

- **PLEASE PRINT CLEARLY**
- **Complete all Information Requested.**
- **Return completed participation application to the Aloha Council Service Center.**
- **Registration Deadline is on Friday, April 24, 2015.**

**EQUIPMENT DROP OFF / PICK UP – Units will be allowed to drive on the grass to drop off equipment close to their display site between the posted hours. Units have to make arrangements to carry display items to their sites outside of the posted drop off hours**

**DROP OFF HOURS:**

**Friday Drop off-** We are encouraging all units to drop off equipment and setup your units booth on Friday between 3pm & 7pm due to our 5k run starting at 7am on Saturday. Security will be provided Friday night.

**Saturday Drop Off**                      5:30am to 6:30am (Race begins at 7am)                      3:30pm to 4:30pm Pick up

**Description of Activity:** (Be specific. Describe Units activity and area needed)

Please police your area prior to departure.

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**Special Area Needs:** \_\_\_\_\_

**Sponsor Name:** \_\_\_\_\_

1. Choose One:

Pack # \_\_\_\_\_ Troop # \_\_\_\_\_ Post # \_\_\_\_\_ Crew # \_\_\_\_\_ Other \_\_\_\_\_

2. (Approximate) # of Adults \_\_\_\_\_ # of Youth \_\_\_\_\_

3. District: (circle one) Kaala    Kamehameha    Kapiolani    Koolau    Hukilau    Ko Olina    Exploring

4. Point of Contact Name: \_\_\_\_\_ Daytime Phone #: \_\_\_\_\_

Email: \_\_\_\_\_

Name of Alternative Contact: \_\_\_\_\_ Daytime Phone # \_\_\_\_\_

Email: \_\_\_\_\_

5. (#) of vehicles with equipment \_\_\_\_\_  
    (#) of vehicles with adults and participants \_\_\_\_\_  
     Please indicate if unit will be dropping off equipment on Friday

**SPECIAL NOTE:**

- **A MEMBER OF THE MAKAHIKI COMMITTEE WILL CONTACT YOU VIA EMAIL OR PHONE FOR ANY CLARIFICATIONS AND QUESTIONS.**
- **UPON ARRIVING TO ALA MOANA BEACH PARK, PLEASE CHECK IN AND GET YOUR PACKET**
- **ALL PARKING PASSES WILL REQUIRE YOUR NAME AND CELL PHONE NUMBER**
- **BOOTH SIZE WILL BE A STANDARD 20'X20' (IF YOU NEED MORE SPACE PLEASE STATE THAT ON THIS FORM, WE WILL TRY HARD TO ACCOMMODATE EVERY REQUEST)**
- **ALL UNITS WHO SIGN UP FOR A DISPLAY AT THE MAKAHIKI WILL RECEIVE A PARTICIPATION RIBBON**
- **APPLICATIONS TURNED IN AFTER THE DEADLINE (APRIL 24. 2015) WILL BE ASSIGNED WHERE SPACE IS AVAILABLE**

## MAKAHIKI GUIDELINES

**APPLICATIONS:**

Oahu participation applications are due by Friday, APRIL 24, 2015. Exhibit areas are assigned on a first reservation basis. We are asking that the displays be interactive games, crafts or activities that engage the public to try a new skill.

**DISPLAY (Formerly Booth) SPONSORS:**

Area sponsors are important to the success of the Makahiki. Their support reduces part of the unit's Makahiki participation expenses, and may provide additional demonstration and display resource material. Sponsors should be available from within your own unit and chartered organization. However, no unit should use the lack of a sponsor as a reason for not participating in the Makahiki.

**AREA THEME:**

This year's theme is "**Get Grit**" The theme should focus on the 104th Makahiki. Please think in terms of:

1. Scouting's long history and traditions
2. Our Hawaiian heritage
3. Old Hawaiian traditions
4. Hawaiian games
5. Traditions and games in your unit
6. Comparison between Scouting today and over a 100 years ago

Each unit should choose a subject that reflects a Scouting theme. For ideas you can refer to your Cub Scout and Boy Scout handbooks, merit badge pamphlets and Boy's Life. Be sure to involve boys and adults in the development of the display.

**FIRE REGULATIONS:**

The Honolulu Fire Department and the Risk Management Committee will inspect the Makahiki for fire safety.

**VEHICLES & PASSES:**

All vehicles **MUST** drive and park in designated areas only. At the check in tables, units will be issued drop off passes if needed. This pass will allow you to drive onto the grass area and drop off your equipment. **YOU MUST IMMEDIATELY REMOVE YOUR VEHICLE ONCE YOU HAVE DROPPED OFF ALL OF YOUR EQUIPMENT.** Please be considerate to others. Honolulu Police Officers and traffic personnel will be on site to expedite this process.

**DROP OFF PASSES MUST BE DISPLAYED ON YOUR VEHICLE WITH DRIVER CELL PHONE NUMBER AND NAMES WRITTEN ON THEM.**

**TRAFFIC CONTROL:**

Prior to the Makahiki, registered units will be given Makahiki entrance and exit directions. Traffic will be heavy. Vehicles coming to the Makahiki will proceed according to directions to designated parking areas. This plan will move the maximum number of vehicles in the least amount of time to minimize and/or avoid traffic congestion.

**LAW ENFORCEMENT:**

State and County law enforcement agencies have committed their resources to provide our Scouts and leaders a safe, protected and traffic controlled activity.

**MEDICAL REQUIREMENTS:**

Units should have on hand a signed copy of the [BSA Annual Health and Medical Record](#) for all unit participants (Part A and C only). Forms to be kept with unit leader at all times during event.

**\*DO NOT SUBMIT MEDICAL FORMS TO ALOHA COUNCIL SERVICE CENTER OR SCOUT SHOP\***

**WATER:**

Units are expected to bring their own water. There will be limited supplement water resources on site. Water bottles will also be sold at concession stand.

**FOOD:**

Units are responsible for their own food and preparation. There will be no fires permitted on the ground. Propane stoves are suggested. Food will be available for purchase at concession stand.

**CONCESSIONS:**

Concessions will be conveniently available. Snacks and soft drinks will be available for purchase.

**FIRST AID:**

**LOCATED AT FIRST AID TENT**

PLEASE REVIEW WITH YOUR SCOUTS ON THE MAP WHERE THE FIRST AID IS LOCATED

All medical care needs, beyond minor cuts and scratches, should be referred to the FIRST AID BUILDING. Participants should advise their unit leader when they are feeling ill. Unit leaders should advise participants regarding Makahiki first aid procedures. If an injury or illness should occur on the Makahiki grounds away from the individual's unit site, the participant and his buddy should report to the FIRST AID BUILDING.

The First Aid Tent will be staffed for the duration of the Makahiki with a physician and medical team. Life support teams and ambulances will be available in case life-threatening injuries or incidents occur.

**CODE OF CONDUCT:**

- Observe the Scout Oath or Promise, and the Scout Law.
- Wear official field uniform throughout the Makahiki.
- Be personally responsible for breakage, damage, or loss of property.
- Only park in the designated parking areas while at the Makahiki.
- Follow the BSA's policy on smoking. There will be no smoking on site.
- The purchase, possession or consumption of alcohol beverages or illicit drugs at the Makahiki is prohibited and will result in immediate expulsion from the Makahiki. This standard shall apply to all youth and adult participants. Compliance with state law and site regulations will apply at all times.
- The use of fireworks and personal firearms is prohibited.
- Gambling is prohibited.

**HEALTH AND SAFETY, RULES AND REGULATIONS:**

It is important to know the rules and regulations and to observe the safety guidelines. Health and safety must be the primary concern of everyone involved in the Makahiki. All BSA Policies will be enforced. Please refer to the [Guide to Safe Scouting](#) for details.